

**Tanya Frank**  
(Email): tanfrank@me.com

**Education**

**Jump Start Fellowship Program – Mental Health America Los Angeles** **Mar-May 2015**

Mental Health Rehabilitation Specialist

Intensive 12-week post-graduate program that delivers theoretical instruction and practical training in the psychosocial rehabilitation model of mental health services.

Curricula includes:

- LACDMH documentation
- Motivational Interviewing and reflective listening
- Stigma reduction and effective advocacy for clients
- Specific demography: TAY, Homeless, Veterans, Lesbian & Gay

**University of California, Riverside.** **2010-2012**

Master of Fine Arts in Creative Nonfiction

Teaching Assistantship: Introduction to Fiction and Memoir. Appreciation of genres and the elements of craft. Through several course readings and in-class assignments students fashioned and revised a story.

**University of Greenwich, London, U.K.**

Post-Graduate Certificate in Education: Further and Higher Education

TESOL and Adult Basic Education

**June 1994**

**University of East London, U.K.**

Bachelor of Arts in Women's Studies

**June 1993**

**Experience**

**Didi Hirsch Mental Health Services**

**Mar-May 2013**

**Jump Start Intern - Wellness Center**

**Culver City**

- Facilitated recovery based member meetings and groups – poetry, song-writing, journaling.
- Built relationships with members through the use of reflective listening and motivational interviewing.
- Supported members with budgeting, grocery shopping, meal planning and cooking skills.
- Shadowed staff in the field.
- Observed individual counseling and therapy sessions
- Referred members to community resources and services within Didi Hirsch as and when necessary.

**Writopia Lab Los Angeles**

**Dec 2012-present**

- Led workshops in fiction, non-fiction, poetry and screenwriting.
- Worked with small groups and one-on-one to provide students with hands-on experience of craft.
- Edited and selected work for end of course reading at Barnes & Noble.
- Met with parents to discuss student progress.

**Paper Legacies**  
**Memoir Facilitator for elders**

**Sept 2009-2012**

- Delivered memoir-writing workshops to assisted living communities in Los Angeles.
- Assisted students to apply story structure to their unique life experiences.
- Shared stories orally and offered transcription where necessary.
- Conducted intermittent tests to assess long-term memory recall and monitored how the activity of life writing lessened symptoms of Alzheimer's and mild cognitive impairment.

**WriteGirl**  
**Mentor for teen girls**

**Los Angeles CA**  
**Sep 08-Sep 09**

- Member of educational committee, responsible for supporting and assisting girls in preparing for college.
- Facilitated writing workshops for pregnant and parenting young women.
- One-on-one bi-monthly meetings to mentor assigned teen girl.

**Pacific Center for Creative Learning**  
Special Academic Program Developer

**Santa Monica CA**  
**2002-2007**

- Researched, evaluated and prepared curricula, instructional methods and materials for gifted and highly gifted students.
- Conducted workshops and conferences with teachers and parents.
- Interviewed teaching staff.
- Complied with Title 22 licensing, regulations and accreditation standards

**The Open University, U.K.**  
Tutor/Counselor Introduction to Social Science

**London, U.K**

- Provided academic support through face-to-face, telephone or electronic teaching methods.
- Monitored the progress of students in order to improve retention and graduation
- Identified individual student needs for additional support, e.g. Study skills, amanuensis, in-home tutorial
- Facilitated study groups and summer school classes of thirty-five students.
- Participated in staff development activities to maintain and enhance professional experience

**Awards/Research/Publications/Cont. Ed.**

ManifestStation "My Son of the South" (pseudonym: T. Hudson) **2015**

Role/Reboot: "I Wish I Knew my Father-in-Law" **2014**

KCET Arrivals/Departures: "Woody by the Weather" **2013**

Lumina Journal: The College of Sarah Lawrence: "Greysville" **2012**

Fiddleback: "Pretty Boy" **2010**

Connotation Press **2010**

LA Family Magazine: "Stimulate your child's community service." **2008**

LA Family Magazine "Supplementary Schooling." **2008**

Mellon Foundation Medical Narratives. Interdisciplinary Research **2010-2012**

Creative Non-Fiction Scholarship to Squaw Valley Writing Community **June 2012**

Marcia McQuern Awards in Creative Non-Fiction **2010/2011**

NAMI: Family-to-Family education. 12-week course **Nov 2010**

CA. Dept. of Health Services: Activity Director for Elders Certification **April 2009**